

~~SECRET~~

ER-2-9380

~~CONFIDENTIAL~~*Appropriations 1*

22 May 1952

MEMORANDUM FOR: Members of the Project Review Committee

FROM : Recording Secretary of the Project Review Committee

1. Paragraph A (2) of [REDACTED] notes that in approving projects under \$25,000 a Deputy Director acts as an individual member of the Project Review Committee. Accordingly, the procedures contained in [REDACTED] as appropriately modified will apply to all projects approved by individual members.

2. In keeping with these regulations, the Recording Secretary will enter as a regular PRC project any project finally approved by a Deputy Director and will therefore require an adequate statement of the project, to be submitted to him, the original signed by the appropriate Deputy Director, with four copies in addition to any retained by the project case officer. The original will be filed with the Comptroller, as is presently done with projects considered by the PRC as a whole.

3. The Recording Secretary will undertake to notify all other members of the PRC of a Deputy Director's final approval of a project originating within his jurisdiction.

4. Records of action taken at meetings of the PRC will be circulated to members of the PRC only and the responsibility for passing on to the case officer concerned any conditions or reservations attached to PRC approval rests with the appropriate member.

O/DCI-SEL:aml

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